

Children's Partnership Senior Officers Group

Monday 6th September 2010, 09:00 – 12:00

Room 2.13, Loxley House

Attendees

Ian Curryer (Chair)	Corporate Director of Children and Families, Nottingham City Council
Katy Ball	Acting Head of Service, Children Trust and Early Intervention Programme Manager, Nottingham City Council
Lucy Davidson	Assistant Director of Commissioning, Children and Families Services, NHS Nottingham City
Janet Lewis	Chief Executive, Base 51 (Representing the Voluntary Sector)
Phyllis Brackenbury	Head of Children's Universal Services, Nottingham City NHS
Jean Pardoe	Chief Executive, Nottingham and Nottinghamshire Futures
Margaret McGlade	Independent Chair, Nottingham City Safeguarding Children Board
Ian Howick	Superintendent, Nottinghamshire Police, City Division
Sheila Wright	Deputy Chief Officer and Director of Operations, Nottinghamshire Probation
Peter Cansfield	Consultant in Public Health Medicine, Nottingham City NHS
Colin Monckton	Head of Insight and Improvement, Nottingham City Children and Families
Geoff Jenkins	Policy and Planning Manager, Insight and Improvement
Anne Partington	Performance Manager, Nottingham City Safeguarding Children Board
Satinder Gautam	Director of Safeguarding, Nottingham City Children and Families
Dee Sissons	Director of Nursing and Quality, Nottingham City NHS
Luke Murray	Intelligence Development Manager, Nottingham City Children and Families

Apologies

Andrew Kenworthy	Chief Executive, NHS Nottingham City Representation: Lucy Davidson
Jane Belinda Francis	Head teacher, Springfield Primary School (representing all City Schools)
Lyn Bacon	Acting Chief Operating Officer, CitiHealth Nottingham Representation: Phyllis Brackenbury

Minutes

Item	Detail
1	<u>Welcome and apologies</u> <ul style="list-style-type: none"> ▪ Apologies noted as above.
2	<u>Minutes, matters arising and Action Log</u> <ol style="list-style-type: none"> a. <i>Nottingham Partnership Core Training Standard Position Statement</i> In July 2010 it was agreed in principle that the Children's Partnership would create and implement a Core Training Standard. The position statement provided an overview of further work required to take the training standard forward. The Group acknowledged the intentions and agreed for the work to be undertaken. An update on the work will be provided in October 2010. b. <i>Action Log</i> All actions were agreed as complete and/or on track.
Items for the Children's Partnership October Board	
3	<u>(a) Performance Management</u> <ul style="list-style-type: none"> ▪ GJ presented the item. ▪ The Group approved the roles and responsibilities of the Accountable Officers. ▪ The Group agreed to adopt the new reporting framework to permit a quarterly in-depth consideration of the Children and Young People's Plan (CYPP) priorities. It was noted that the frequency of meetings would be reviewed in November 2010 and therefore monthly

- performance reviews by the Senior Officers Group may not be practical.
- The Group approved the development of an annual cycle for participation and engagement.

(b) Year One CYPP Priority Performance Report – Safeguarding

- The item was presented by SG and DS.
- The Group were led through a presentation providing an overview of the City's safeguarding performance, including current position, risks, areas for focus and a detailed action plan, aligning to the performance data, for the next quarter.
- The performance for core and initial assessments has declined during quarter one. The number of section 47 enquires has increased. Looked after children reviews have been completed within timescale. It was noted that recent dips in performance relate directly to workforce capacity issues across a number of partner agencies.
- The percentage of referrals received by Social Care moving to initial assessment are increasing due to more robust use of the Common Assessment Framework leading to more appropriate referrals.
- It was noted that the private and voluntary sector need to play a larger role in safeguarding at universal and targeted level.

(c) Year One CYPP Priority Performance Report – Healthy Living

- The item was presented by PC.
- The Group were led through a presentation providing an overview of the City's healthy weight performance, including current position, risks, areas for focus and an action plan for the next quarter.
- The City has an above average proportion of children and adults who are not a healthy weight, proving a significant health and economic issue.
- A national increase in obesity is projected. In order to combat this, Partners are required to work universally as well as targeted.
- The National Support Team visit highlighted areas which Nottingham needs to address; workforce development and visibility (social marketing and communications).
- Current focus and activity will be maintained, including continuance of existing steering group, monitoring of existing contracts, ongoing review of at risk elements and incorporation of new approaches into the existing strategy. The approach being taken includes evidence based principles, early intervention at all life stages and targeted help for individuals, aiming to shift the whole population toward a healthier weight.
- It was highlighted that there is a need to agree/own an overarching strategy across partnerships with a combined approach for adults, children and families.
- IC agreed to update Nottingham City Council's Chief Executive on the issue and to recommend that it is taken forward to One Nottingham's Executive Board in order to establish the governance structures.

4 Early Intervention Programme Update

- Due to time constraints, It was agreed that this item would be deferred to the October 11th Senior Officers Group meeting.

5 Total Place

- The item was presented by CM and LM.
- The Group were provided with an overview of the Total Place Pilot which focuses on complex and high cost families; investigating how Nottingham may deliver better outcomes for families whilst reducing cost and duplication of services.
- The project consists of three workstreams running parallel alongside each other; 'Integrating Information', 'Cost and Needs Analysis' and 'Pilot - Action Learning', all of which feed into the fourth workstream, Influencing Future Service Delivery.
- A useful tool coming from this piece of work is a 'cost calculator' which can be used to cost a whole range of services, for example a police/health visitor call out.
- The Group confirmed the named data and information colleagues, agreeing to support them in their assistance with the Pilot. It was noted that capacity is an issue and therefore the time which individuals will spend on the pilot will be limited. It was agreed that Susan Link, Nottingham City NHS, should be included in this list of colleagues.
- The Group agreed to supporting the identification of frontline practitioners to take part in the 'Pilot – Action Learning' workstream.
- The Group approved the adjustment to the original project scope to remove the focus on disabled children.

6	<p><u>Transforming Community Services</u></p> <ul style="list-style-type: none"> ▪ The item was presented by LD. ▪ The paper provided the Group with the policy context for Transforming Community Services; a national change programme for the delivery of community services. ▪ The change programme is underpinned by four key principles: <ul style="list-style-type: none"> ○ Getting the basics right, every time ○ Making everywhere as good as the best ○ Delivering evidence based practice ○ Developing and supporting people to design, deliver and lead high quality community services ▪ Citizens will benefit from the future delivery of integrated, efficient and cost effective community services. ▪ The service is due to commence under a new provider organisation by April 2011. ▪ The Group agreed to support and endorse the approach taken by NHS Nottingham City.
7	<p><u>Inspection for Safeguarding and Children in Care</u></p> <ul style="list-style-type: none"> ▪ An inspection into how Nottingham City's children and family services work together to keep children and young people safe and deliver improved outcomes for looked after children is expected in 2010. A maximum of two weeks notice will be given for the inspection. ▪ The Group agreed the release of appropriate staff to be involved in the preparation of the inspection and agreed to make documents and case files available as required throughout the inspection. ▪ It was agreed that the Group would nominate a lead officer from each agency for the inspection, who will have overall responsibility within that agency for co-ordinating pre-inspection arrangements and for communications before and during the inspection. ▪ It was noted that Nottinghamshire Probation are being inspected at the end of October 2010.
8	<p><u>Nottingham City Safeguarding Children Board (NCSCB) Update</u></p> <ul style="list-style-type: none"> ▪ The item was presented by MM. ▪ The paper provided the Group with overviews of; <ul style="list-style-type: none"> ○ The NCSCB annual report 2009/2010 ○ The draft protocol between the Children's Partnership and the NCSCB ○ The proposed pilot for measuring the impact of safeguarding interventions ▪ It was noted that the current health representatives noted in the paper are incorrect. Officers were asked to notify Anne Partington or KB with any required amendments to the named representatives. ▪ It was agreed that the paper and relating issues would go on to the Children's Partnership Board on October 13th.
Standing items	
9	<p><u>Government Policy Implications</u></p> <ul style="list-style-type: none"> ▪ The item was presented by CM and GJ. ▪ The paper provided an update on the Coalition Government's most recent announcements and the anticipated impact on the CYPP 2010-14. ▪ The changes to health services delivery and the importance of effective partnerships with GP commissioning consortiums was noted. ▪ It was agreed that following the Comprehensive Spending Review, a paper will be brought to the December Senior Officers Group meeting proposing how the Children's Partnership will work in 2011. Consultation with partners will be undertaken.
10	<p><u>Forward plan</u></p> <ul style="list-style-type: none"> ▪ The following to be added to the Forward Plan; <ul style="list-style-type: none"> ○ October 11th – Early Intervention Programme Update ○ December 6th – 2011 Proposed Partnership Operation
11	<p><u>Any Other Business/Key Messages for Dissemination</u></p> <ol style="list-style-type: none"> a. It was agreed that the frequency of meetings would be reviewed in November 2010. Meetings will continue to be monthly until then due to business need.